



Instructions:

1. Please complete ALL sections in this form using **BLOCK LETTERS**.
2. Enclose **certified true copies of all supporting documents with this completed and signed application**. All documents must be certified by a recognised authority, e.g. original issuing bodies, Commissioner of Oaths, registered Taylor's representative/agent or Taylor's staff members.
3. A non-refundable application fee, International student charge (EMGS for international application only) and/or processing fee (if applicable) are payable upon submission of this form.
4. This application is the property of Taylor's University. Supporting documentation will NOT be returned.
5. For international students, the application and complete set of documents must reach Taylor's University **at least eight (8) weeks** before the commencement of programme to facilitate the student pass application process.

For office use only:

Appointed Representative's Stamp/
Counsellor's Name:

Office Admissions:

Student ID:

Received by:

Received date:

Full offer Conditional offer Provisional offer Rejection Bridging module

Section A: PERSONAL DETAILS

Have you previously applied or studied at Taylor's University? Yes No If yes, your Taylor's student ID no. is

Title:

Mr Mrs Ms Miss

Gender:

Male Female

Date of birth:

DD / MM / YYYY

Full name:

(as in NRIC/passport)

Family name/surname:

NRIC / Passport no.:

Marital status: Single Married Others

Nationality:

Malaysian International

For Malaysian only

Race:

Malay Chinese Indian Others

Religion:

Muslim Buddhist Hindu Christian Others

Home Phone:

Mobile:

Email:

Correspondence address:

(address for the University to post/mail all correspondence)

Town/City:

Postcode:

State:

Country:

Permanent home address:

(if different from above and should not be the same as your agent)

Town/City:

Postcode:

State:

Country:

Emergency contact:

Name:

Mobile:

Relationship:

International Student Pass Details (for International student only)

Do you hold a valid Malaysian visa/pass? Yes No

If yes, indicate type of visa/pass:

Visa/Pass expiry date:

DD / MM / YYYY

(e.g. social visit / student / dependent / diplomatic / MM2H / employment pass)

Nearest embassy for SEV:

Passport expiry date:

DD / MM / YYYY

Section B: PROGRAMME PREFERENCES

Please state the programme(s) you would like to study and list them down in order of preference:

(Refer to the prospectus or Taylor's University website for the list of programmes offered)

Programme Name (e.g. Bachelor of Business (Hons) Business Administration)	Intake Month	Intake Year
1.		
2.		

Section C: ACADEMIC QUALIFICATIONS

A certified true copy or original transcripts of all official results (including the grading system) must be attached to this application. Please provide certified English translated copies if the qualifications are in languages other than English.

Secondary or Year 12 Studies (SPM, STPM, Pre-U or Equivalent)

Name of Qualification	Name and State / Country of School	Date Commenced & Completed	Results Release Date (If currently awaiting results)
e.g. SPM / O-Level Year 12: STPM / A-Levels / Pre-U	e.g. Taylor's International School, Selangor, Malaysia Taylor's College Subang Campus, Selangor, Malaysia	e.g. Jan 2011 - Nov 2015	e.g. 25 Feb 2016

Tertiary Studies (Diploma or Degree)

Name of Qualification	Name and State / Country of School	Date Commenced & Completed	Results Release Date (If currently awaiting results)
e.g. Diploma of Information Technology	e.g. RMIT University, Australia	e.g. Mar 2014 - Dec 2015	e.g. 12 Mar 2016

Are you applying for Credit Transfer? Yes No

(If yes, you must submit the completed Application for Module(s) Exemption / Credit Transfer including the relevant documents.)

Are you the first in your family to enter university? Yes No

Are you applying under Recognition of Prior Learning? Yes No

(For Post-Graduate applicants only.)

Section D: ENGLISH LANGUAGE PROFICIENCY

All applicants must meet the University's English Language proficiency requirement of the chosen programme and attach **your certified true copy of English proficiency results** to this application. Please note that applicants who have not satisfied a minimum requirement in English will be required to take a Taylor's English Entrance Test (Except for MBBS, Pharmacy).

Have you taken an English Proficiency Test within the last 12 months? Yes No

IELTS TOEFL IEN Others (please specify) Score Date of Test

Section E: SCHOLARSHIP / SPONSORSHIP

How will your programme be financed? Self Organisation / Government Sponsored

If sponsored, name of the external organisation

(Please provide a copy of the scholarship / sponsorship offer letter with this application)

Are you applying for a Taylor's University Scholarship or Bursary? Yes No

If yes, you can submit your application via hardcopy form or online at www.taylors.edu.my

Section F: MEDICAL / DISABILITY NEEDS (If applicable)

Do you have a disability, impairment or long-term medical condition which may affect your studies? Yes No

If yes, please provide the relevant medical documentation upon this application which will enable us to provide reasonable adjustments to support you in your studies. Disclosure of this information is treated confidentially and will not be used to disadvantage you. The Counselling & Psychological Services Centre (CPSC) at Taylor's University may contact you to discuss the support, equipment and facilities available that may assist you.

Section G: IMPORTANT CHECKLIST

For **ALL** applicants: * Please provide certified English translated copies

- *Certified true copy of secondary school studies results
e.g. SPM / O-Level or equivalent
- *Certified true copy of Year 12 results
e.g. STPM / A-Levels / Pre-U or equivalent
- *Certified true copy of tertiary studies academic certificates
and transcripts with grading system
- *Certified true copy of English proficiency test results
e.g. TOEFL / IELTS (if applicable)
- One photocopy of MyKAD (for **Malaysian** applicants)
- *Certified true copy of exit certificate or letter of completion
(applicable to applicants with foundation or tertiary studies)
- *Certified true copy of subject syllabus and course outline if
applying for credit transfer, or module exemption
- Health examination report (applicable for MBBS applicant)
- Personal statement (for Master of Architecture & Bac. of Education applicant)
- Company reference offer (for Master of Architecture)

For **INTERNATIONAL** applicants:

- 1 copy of ALL pages of passport with certified pages including
cover and blank pages (minimum 15 months validity, Indonesia 27 months)
- 6 passport size photograph with **white** background
3.5cm (w) x 5cm (h)
- Non-objection certificate (NOC) (applicable for sub-Sahara countries) /
Eligibility Letter (applicable for Nigerian, Sudanese applicants)

**Additional documents for international applicants who
have studied in Malaysia before:**

*(please ensure ALL copies of official results and documents below are certified true
copies by the authorised signatory of the previous college/university)*

- Release letter from the previous institution
- Certified true copy of attendance report
- Visa cancellation page

Additional documents for Post Graduate Research Programme:

- Research Proposal
- Addendum to Application Form
- Two (2) Referee reports

Section H: DECLARATION AND SIGNATURE

Applicant

I declare that all information provided by me in this form, including those information given in all other documents provided is true and accurate. I acknowledge that Taylor's University reserves the right to vary or reverse any decision regarding admission made on the basis that incorrect, incomplete, fraudulent information or non-attainment of minimum entry requirements including pre-requisite results to enrol into a programme.

I consent to the processing of my personal data (including sensitive personal data as defined in the Personal Data Protection Act 2010) by Taylor's University to assess my application, create an enrolment record on the student database, undertake statistical analysis, and meet statutory reporting requirements. It will be accessed strictly for these purposes only and disclosed to the government agencies when required. I also warrant that I have obtained all necessary consent from the third parties where I have provided their personal data as part of my application.

I authorise Taylor's University to verify my academic records from the previous institutions or my work experience from the past employers.

If tuition fees are paid by an organisation ("Sponsor"), I authorise Taylor's University to release my fees and academic progress information to the sponsor upon request.

I agree to abide by the statuses, regulation and policies of Taylor's University at all times. I have read and understood the above conditions and agree to fully accept them.

Name:

(Signature of applicant)

(Date)

Parent / Guardian

I consent to the processing of my personal data and applicant's personal data in accordance to the Personal Data Protection Act 2010. I hereby apply for his/her admission at Taylor's University and undertake to pay the full fees of this programme until complete.

I hereby agree to pay all the fees due on the dates stipulated by Taylor's University, failing which the University reserves the right to bar my child/ward from attending classes including termination of study.

If tuition fees are paid by an organisation ("Sponsor"), I authorise Taylor's University to release the applicant's fees and academic progress information to the sponsor upon request.

Name:

Occupation:

NRIC/Passport No.:

Relationship:

(if different from permanent home address stated in Page 1)

Address:

City:

Postcode:

State:

Country:

Home Phone:

Mobile:

Email:

(Signature of Parent / Guardian)

(Date)

ENTRY EVALUATION FORM

For Education Counsellor (EAS / TIAN / ECC / BD) Use Only

Programme applied

- Minimum certified copies of documents provided Yes No
- English Proficiency Requirement Yes, met No, required to sit for EET
- Additional Document: EPF Withdrawal Letter NS Deferment Letter Others: _____

(1) Secondary School Studies

Qualification Name: SPM / O-Level / UEC or equivalent
Other (please specify):

Actual Forecast If SPM, passed BM & History

Subject Pre-requisite (if applicable)

English grade Biology grade

Maths grade Chemistry grade

Add Maths grade Physics grade

grade grade

Meet subject pre-requisite: Yes No Not applicable

(2) Year 12 Studies

Qualification Name: STPM / A-Levels / UEC / CPU / SAM / IB / MUFY
Other (please specify):

Actual Forecast Meet overall score requirement

Subject Pre-requisite (if applicable)

English grade Biology grade

Maths grade Chemistry grade

Add Maths grade Physics grade

grade grade

Meet subject pre-requisite: Yes No Not applicable

(3) Tertiary Studies

Qualification:

Status: Pursuing / Completed CGPA/score:

Meet overall score requirement Yes No

Qualification accredited/approved Yes No

Attach Credit Transfer application form Yes No

(4) Others, if applicable

EET result Pass Enrol for IEN package

Interview result Pass Unsuccessful

SABD Aptitude test Pass Unsuccessful

TDS VAT Pass Unsuccessful

Remarks:

Scholarships / Grant / Bursary Discount Code:

Counsellor's Name:

Counsellor's signature:

Date:

PAYMENT OPTIONS

1. Direct bank-in: Payable to "TAYLOR'S UNIVERSITY SDN BHD"

A. OCBC Bank (Malaysia) Berhad (Account No: 701-130855-6)
B. AmBank Berhad (Account No: 256-201-2000278)

2. Telegraphic Transfer (for international applicants):

Payable to "TAYLOR'S UNIVERSITY SDN BHD"
OCBC Bank (Malaysia) Berhad
Account No: (701-130855-6)
Bank Address: Ground Floor, KL Main Branch,
Jalan Tun Perak, 50050 Kuala Lumpur, Malaysia
Swift Code: OCBCMYKLXXX

3. Over the Counter:

Mode of Payment: Cash or Crossed Cheque Payable to "TAYLOR'S UNIVERSITY SDN BHD"

Important notes:

On the transaction slip, please ensure to write:

- Student's name
- ID number
- NRIC/Passport number
- Contact number
- Programme name

Address : No. 1 Jalan Taylor's, 47500 Subang Jaya, Selangor Darul Ehsan, Malaysia.

Phone : +603 - 5629 5000 Fax : +603 - 5629 5001

Email : admissions@taylors.edu.my

Website : www.taylors.edu.my